



UNIVERSITY
of HAWAII®
MĀNOA

University of Hawai'i at Mānoa NOMINATION FOR EXCELLENCE IN TEACHING AWARDS

The Board of Regents will present six awards to Mānoa faculty and the President may award additional Citations in recognition of outstanding performance as teachers. These annual awards recognize the importance that students, faculty and administration place on quality teaching on this campus. Online nominations for the awards are accepted during the Fall semester from mid-September through mid-October and awarded in the following Spring semester (dates TBA.)

ELIGIBILITY

Any full-time UH Mānoa faculty member with instructional duties and an established record of accomplished teaching for the last 3 years at UH, as well as EWC or Research Institute joint appointees with at least 50% teaching loads during the previous 3 years up to the current Fall semester, is eligible for the award and may be nominated by any student, faculty member, administrator, or alumnus. Faculty may only be awarded the Board of Regents (BOR) award once in a lifetime so past BOR award recipients are not eligible for nomination.

Nominations of those faculty who do not meet the strict eligibility criteria (ex. specialist faculty with alternative teaching duties) are welcome for nomination with a letter of explanation by the Dean and considered on an ad hoc basis by the Mānoa Honors and Awards Committee.

SUBMIT NOMINATIONS ONLINE:

- As nominator, you will need to provide your name and contact information as well as the nominee's name, department, and college/school. Submit your nomination(s) online at: www.ofdas.hawaii.edu/awards.html.

Nominations will be forwarded to the respective nominee's College/School dean and liaison. The College/School deans will appoint a committee to select the College/School finalists and the campus wide Mānoa Honors and Awards Committee will receive the finalists' dossiers and submit recommendations to the President and/or Provost. Award finalists will be announced in the spring semester (April/May.)

Excellence in Teaching Awards

GUIDELINES FOR NOMINATIONS AND APPLICATIONS

CRITERIA

I. Subject Mastery and Scholarship

The teacher demonstrates mastery of the subject matter in courses taught, has the ability to organize, emphasize and clarify ideas, elicit useful questions, communicate knowledge beyond the mere exchange of information. The teacher blends new ideas, research and developments into classroom instruction.

II. Teaching Effectiveness and Creativity

The teacher has developed effective skills in managing the art and craft of teaching; well-prepared for class, interesting and clear presentations, fair and reasonable evaluation of students, ability to encourage and motivate learning in students. The teacher is open to new techniques and approaches to stimulate learning, and demonstrates these qualities in innovative ways.

III. Personal Values Beneficial to Students

The teacher has an interest in student learning and the quality of the learning environment, is enthusiastic about teaching, approachable, tolerant of different viewpoints, sensitive to cultural, ethnic and gender differences among students. The teacher treats students with respect and promotes civility and good relationships among students.

NOMINEE PROCEDURES

Nominees will be notified by their college dean about requirements and deadlines for submitting applications. All applications must include and be organized in the following order:

- A statement of a philosophy of teaching, maximum of three pages
- Five to eight letters of support
- Information on courses taught with number of students and six semesters of summaries (no raw data) of student course evaluations during the last three-year period (Fall 2017-Spring 2020 or Spring 2018-Fall 2020)
- Current curriculum vitae
- Supporting materials demonstrating creative and innovative teaching

All applications will be screened by the College/School committee which make recommendations on finalists to the Mānoa Honors and Awards Committee. This campus wide committee is comprised of past Board of Regents awardees. Recommendations for award recipients are sent to the President and/or Provost and finalists are announced in the spring semester.

FRANCES DAVIS AWARD FOR EXCELLENCE IN UNDERGRADUATE TEACHING

The Frances Davis Award for Excellence in Undergraduate Teaching is a memorial to the late Frances Davis who taught mathematics at UH Mānoa and UH Leeward for 19 years. Frances Davis was an inspired teacher dedicated to sharing her knowledge of mathematics with undergraduates attending the University of Hawai'i. The award recognizes recipients for their dedication to teaching, for their demonstrated excellence as teachers and for their attention to undergraduate students. Its purpose is to recognize the teaching excellence of a full-time junior faculty member at campuses of the University of Hawai'i.

At UH Mānoa, the final recommendation is made by the Mānoa Honors and Awards Committee. College/School may designate a junior faculty nominee for this award and the submitted dossier will be considered as part of the college/school quota. The award recipient will receive a cash award and a certificate.

The following criteria should be used in judging among candidates for the award:

1. At UH Mānoa, candidates must be full-time Instructors (I2) or Assistant Professors (I3);
2. Candidates should demonstrate a record of dedication to teaching, excellence in the design and instruction of lower division or interdisciplinary undergraduate courses, and service to undergraduate students;
3. Weighing priorities are as follows:

HIGHEST: Faculty member's demonstrated professional expertise as exhibited in teaching success.

2ND HIGHEST: Faculty member's demonstrated interest and involvement on behalf of students.

3RD HIGHEST: Faculty member's performance as exemplar for students.

09.18.20