

November 1, 2007

MEMORANDUM

TO: UHM Deans, Directors and Department Chairpersons

FROM: Gerald M. Meredith
Office of Faculty Development and Academic Support

Kathleen O. Kane
Center for Teaching Excellence
Faculty Mentoring Program

SUBJECT: 2008 Robert W. Clopton Award for Distinguished Community Service

Attached are criteria for the selection of a nominee for the 2008 **Robert W. Clopton Award for Distinguished Community Service**. I would appreciate it if you would bring the award and criteria to the attention of anyone who would like to nominate a Manoa faculty member.

A monetary award of \$1,000 and certificate will be presented at the Awards Convocation in September, 2008 (tentative). Nomination is by petition and should be submitted with statements of support from at least three people. Appropriate documents supporting the nomination and detailing the candidate's community contributions should be submitted along with a curriculum vita. The deadline for submitting a nomination is **February 1, 2008**. Please send nominations to the Chair, Robert W. Clopton Award Committee, c/o Office of Faculty Development and Academic Support, Kuykendall 107. The winner will be selected by a panel of previous community service award recipients.

Should you have any questions about previous award winners or need additional copies of the criteria, please feel free to call x68075.

Attachment

DEADLINE IS FEBRUARY 1, 2008

Robert W. Clopton Award for Distinguished Community Service

University of Hawai'i at Manoa

The Robert W. Clopton Award recognizes outstanding service by a University of Hawai'i at Manoa faculty member to the non-University community. Its purpose is to recognize Manoa faculty members who have accepted a socially significant role as intellectual leaders and exemplars beyond the campus and who have applied both their specialized and generalized academic preparation and interests to the improvement of the community and society in general.

The following criteria will be used in judging among candidates for the Award:

1. The candidate must be a full-time faculty member of the University of Hawai'i at Manoa.
2. Credible community service will be defined as service rendered outside the University by the candidate as a result of his/her role as a faculty member but excluding classroom teaching of either on or off-campus courses. Directing graduate students, research, county extension activities, service on University committees and other routine administrative duties and participation in professional associations do not constitute such service.

If, however, in the judgment of the selection committee, significant community service results from a teaching, research, or administrative activity (e.g., a class under guidance of a professor undertakes a survey for a community agency, even though the survey was part of the course instruction; a researcher is called upon by a governmental body to assist in developing public policy, even though he/she reports on the research; a dean or department chairperson organizes his/her college department so as to permit faculty and students to provide a program of service to the public); the service may be recognized as creditable to the Award. **The point is that the award is not given for the conventional performance of on-campus academic duties.**

3. Service activities include both service in response to a request from outside individuals, organizations, and or agencies as well as service volunteered or offered by the faculty member.

4. The Award may be made on the basis of a single instance of outstanding service, on the sum of service activities for a year, or on the accumulation of a career of exemplary service.
5. Weighting priorities are as follows:
 - HIGHEST:** Service which emanates from the faculty member's professional expertise.
 - NEXT HIGHEST:** Assigned service which emanates from the faculty member's generalized role as an intellectual leader, teacher and exemplar for the community.
 - LOWEST:** Service performed primarily as a function of the faculty member's role as a citizen, parent, church member or in some other status beyond that carried as a part of the professional role. Because these services are important, however, to a University faculty member's role, they will figure in total weighing.
6. Compensation received for service rendered does not disqualify the service.
7. Nomination is by petition and may be made by anyone within or outside the University. A nomination should be submitted with statements of justification from a least three persons. Appropriate documents supporting the nomination and detailing the candidate's contributions should be submitted along with a curriculum vita.
8. Selection of **one** person to receive the Award will be made from among the nominees by the Robert W. Clopton Award Committee.
9. The deadline for submitting a nomination is **FEBRUARY 1, 2008**. Nomination materials should be sent to the Chair, Robert W. Clopton Award Committee, c/o Office of Faculty Development and Academic Support, Kuykendall 107.

ROBERT W. CLOPTON AWARD RECIPIENTS: 1977-2007

1977	Norman Meller Department of Political Science	1992	Robert McLaren Institute for Astronomy
1978	James McCutcheon Department of American Studies	1993	Melvin Ezer College of Education
1979	Betty Uehara College of Education	1994	Sumner La Croix Department of Economics
1980	Addison Bowman School of Law & Terence Knapp Department of Drama and Theatre	1995	Oscar Kurren School of Social Work
1981	Victor Kobayashi College of Education	1996	Richard Radtke Geophysics & Planetology
1982	Nguyen Dang Liem Department of Southeast Asian Languages and Literature	1997	Deane Neubauer Political Science
1983	Sylvia Yuen College of Tropical Agriculture and Human Resources	1998	Randall Roth School of Law
1984	David Chandler Department of Sociology	1999	Kem Lowry Urban & Regional Planning
1985	Sheila Conant Department of General Science	2000	James Mak Department of Economics
1986	Michael Forman Department of Linguistics	2001	Charles Fletcher Geology & Geophysics
1987	Kenneth Kipnis Department of Philosophy	2002	Michael Hamnett Soc Sci Research Institute
1988	James Dator Department of Political Science	2003	Thomas Klobe Department of Art
1989	Susan M. Chandler School of Social Work	2004	Edward Shultz Center for Korean Studies/ Asian Studies
1990	Award date moved to Spring 1991	2005	Susan Hippensteele Women's Studies
1991	Barbara Z. Siegel School of Public Health	2006	Sharon Miyashiro Public Policy Center
		2007	Peter G. Nicholson Civil & Environ. Engineering